



## Optometrists & Opticians Board

c/o Secretariat of healthcare Professional Boards  
81 Kim Keat Road, Level 10, Singapore 328836  
Email: [OOB@spb.gov.sg](mailto:OOB@spb.gov.sg) Website: <https://www.oob.gov.sg>

### APPLICATION FOR REGISTRATION

Any person who desires to carry out any practice of optometry or opticianry shall make an application for registration to the Board in accordance with the regulations.

Please refer to the following for application details:

Eligibility criteria	<p>To register, you will need to:</p> <ol style="list-style-type: none"> <li>1. Possess an <a href="#">approved opticianry or optometry qualification</a></li> <li>2. Have a job offer as an optometrist or optician in Singapore</li> <li>3. Hold valid work pass (for foreigner) and have appoint a supervisor</li> <li>4. Be of good reputation and character.</li> </ol>								
Prescribed Fees	<p>The following fees are payable online upon application for registration by Credit/ Debit card only:</p> <p><b><u>Application for Registration (Applicable for all)</u></b></p> <ul style="list-style-type: none"> <li>• \$50 non-refundable application fee</li> <li>• \$200 registration fee</li> <li>• Practising certificate (PC) fee, please refer below for types of PC fee</li> </ul> <p><b><u>Application for PC (for a two-year period as per registration category)</u></b></p> <table border="0"> <tr> <td>Optician (Dispensing)</td> <td>\$260</td> </tr> <tr> <td>Optician (Refraction and Dispensing)</td> <td>\$340</td> </tr> <tr> <td>Optometrist</td> <td>\$360</td> </tr> </table> <p><b>Note:</b> The validity period of the new practising certificate for Full Registration may be less than 24 months to coincide with the expiry date on 31 December of the following year to be in line with other fully registered practitioners for PC renewal.</p>	Optician (Dispensing)	\$260	Optician (Refraction and Dispensing)	\$340	Optometrist	\$360		
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Processing Time	<ol style="list-style-type: none"> <li>1. Three to four weeks upon complete documentation and receipt of payment.</li> <li>2. Outcome application will be notified through email.</li> <li>3. Please also check your email periodically for clarifications required by the Board, if any.</li> <li>4. Overseas applicant is advised to time their application. If you are unable to complete the registration formalities in time, your application will be withdrawn.</li> </ol>								
Documents required	<p>For All Applicants</p> <ol style="list-style-type: none"> <li>1. A digital passport-sized colour photograph taken within the last 3 months. Requirements:</li> </ol> <table border="1"> <tr> <td>File Format</td> <td>JPEG only (i.e. “.jpg” extension)</td> </tr> <tr> <td>File Size</td> <td>Less than 1MB</td> </tr> <tr> <td>Dimension</td> <td>400 x 514 pixels</td> </tr> <tr> <td>Background</td> <td>Plain white background without shadows</td> </tr> </table>	File Format	JPEG only (i.e. “.jpg” extension)	File Size	Less than 1MB	Dimension	400 x 514 pixels	Background	Plain white background without shadows
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2. Copy of Identification Card:  
All documents should be submitted in PDF format.

Singaporeans and Permanent Residents	Front and back copy of NRIC
Valid Work Pass (E/S Pass)	Front and back copy of Work Pass
Valid Work Permit	Front and back copy of Work Permit
Valid Dependent Pass	Letter of Consent

3. Non-SingPass user needs to submit a copy of your passport  
4. Copy of all certificate/degree or diploma qualification in Optometry/Opticianry  
5. Copy of Optometry/Opticianry academic transcripts (where applicable)  
6. Copy of proof of completion of National Service (if any)  
7. Completed [Form P1](#) (for provisional registration) or [Form P1A](#) (for full registration).

#### Applicant holding existing Provisional/Conditional Registration

8. You are required to upload all the Supervisor's Report(s) if you have not submitted any logbook previously.  
9. If you are waiting for the outcome of logbook, or are eligible for further registration, you are required to submit Supervisor's Report(s) dated from the day of submission to the day before your application submitted.  
10. All documents should be submitted in PDF format. Please ensure that the Supervisor's Reports are arranged in sequence, and pages are labelled accordingly at bottom of the pages, eg. 1/6, 2/6, 3/6 etc.  
11. Please collate 4 supervisor's reports to a PDF file as there is a limit to file size for uploading to the system.

#### For Foreign Qualifications and/ or Overseas Practice Experience

12. Certified true copy of registration with other registering bodies (if any)  
13. An **original** letter of verification (LV) from training institution to be emailed to OOB directly. For online verification, applicant must email the verification link and provide all details for purpose of verification.  
14. Service Testimonial issued by respective former employer.  
15. [Certificate of Good Standing](#) (CGS) or Certificate of Current Professional Status from licensing authority in the country of last practice (if any) to be emailed directly to OOB at [OOB@spb.gov.sg](mailto:OOB@spb.gov.sg).

*Please note that any documents in foreign language shall be submitted together with the certified English translations & original copies of the documents.*

## REMINDER

Applicant shall not engage in any act of Optometry/Opticianry pending the approval of your application. Any breaches would constitute to an offence and may have adverse implications to your application.