



SINGAPORE NURSING BOARD

31 August 2024

Dear Nurse/Midwife

APPLICATION FOR PRACTISING CERTIFICATE RENEWAL FOR NURSES AND MIDWIVES FOR YEAR 2025

The Singapore Nursing Board (SNB) issues practising certificates (PCs) to all nurses and midwives on its register and roll. The PC for the Year 2024 will expire on **1 Jan 2025**.

If you are continuing to practise nursing/ midwifery in Year 2025, you must submit an online application for PC Renewal for Year 2025 during the period from **1 Sep to 30 Nov 2024**.

You will be notified on the PC Renewal by email only as SNB **no longer sends** hard copy PC Renewal notification letter to you. Please ensure that your email address is correct and up to date.

You must login to your SNB account at SNB's website (www.snb.gov.sg) using your Singpass to renew your PC. If you have NRIC or FIN number but have not registered for a Singpass account, please refer to www.Singpass.gov.sg on how to apply for a Singpass account.

Steps to PC Renewal:

- 1) Update your personal particulars (including residency status, identification number, email address and contact number) and employment details if there are any changes. (Note: Only nurses/midwives on general registration/enrolment can update their employment details online.) Please click [here](#) for more information on how to update your personal particulars and/or employment details.
- 2) Login using your Singpass via SNB's website at www.snb.gov.sg.
- 3) Submit an application for PC Renewal.

For more information on PC Renewal for Year 2025, please refer to SNB's website at www.snb.gov.sg.

Mandatory Continuing Professional Education (CPE)

Please note that SNB will be implementing mandatory CPE for nurses and midwives' annual renewal of their PC.

- CPE will be applicable to all nurses and midwives on SNB's Register/ Roll with a valid PC under General and Conditional Registration/ Enrolment only. Those on Provisional and Temporary Registration are exempted.
- CPE points will be attained during a period known as "**Qualifying Period**" (QP) – 1 Sep to 31 Aug of the following year.

A 2-year pre-mandatory phase will begin on 1 Sep 2024 to allow nurses/ midwives time to monitor their CPE points. Those without sufficient CPE points can still renew their PC during this

period. For more information, please click [here](#) and refer to the Frequently Asked Questions (FAQs) sheet.

For further queries, please email to SNB at SNB@spb.gov.sg.

Please note:

It is an offence to practise nursing/ midwifery without holding a valid practising certificate. Any person found guilty of this offence shall be liable on conviction to a fine of not more than \$10 000 (Section 27 [3] Nurses and Midwives Act).

Nurses who have not practised nursing for a continuous period of 5 years are required to attend a Return-to-Nursing programme before they can practise nursing again.

Section 13(3) of the Nurses and Midwives Act requires every nurse and midwife to inform the Registrar of any change in name, working address, residential address, or such other particulars as may be prescribed, within 28 days of the change.

Yours sincerely

**Registrar
Singapore Nursing Board**

This letter does not require a signature.