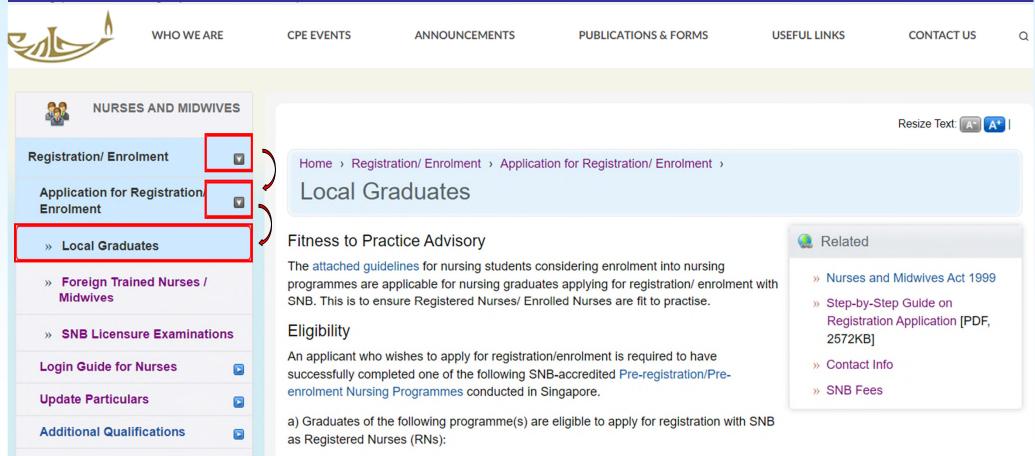
# Applying for Nursing Registration and Enrolment





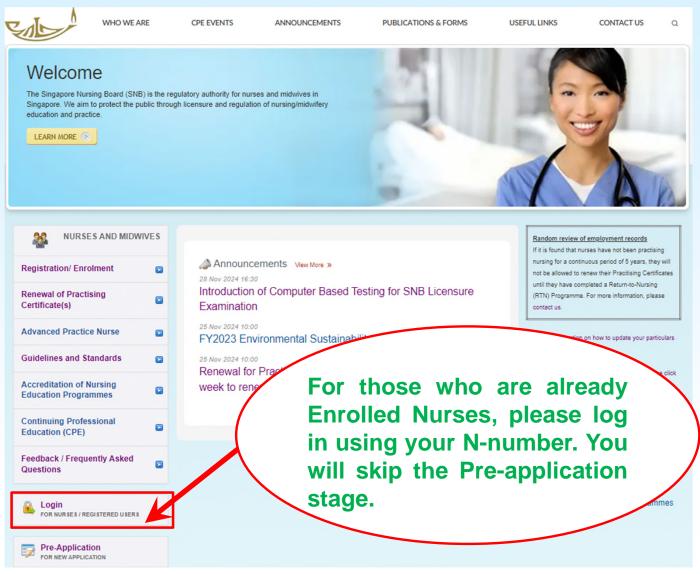
## Application for Registration/ Enrolment

## Instructions on How to Apply For Registration

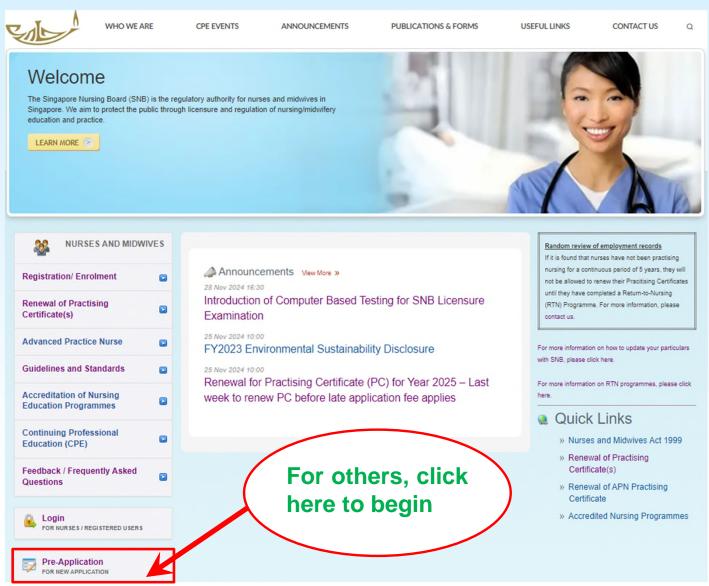




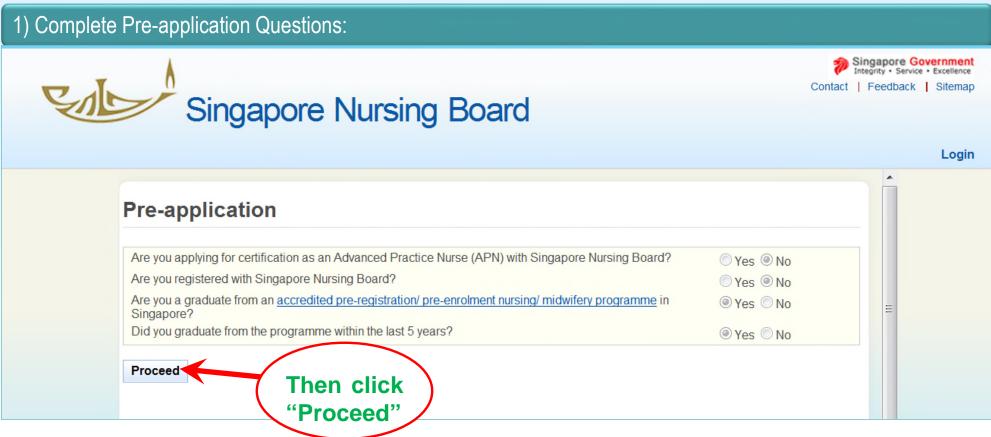
#### Official (Closed) Non-sensitive



#### Official (Closed) Non-sensitive



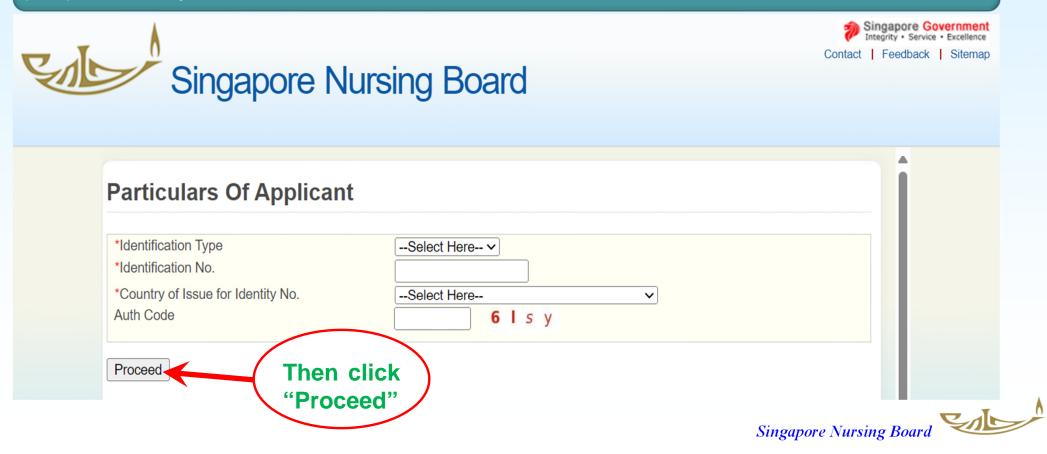
## **Application For Registration/ Enrolment**





#### **Application For Registration/ Enrolment**

2) Complete Your Particulars: Please ensure that you have entered your name as it appears on your NRIC or passport and that you have entered a valid email address.





## Singapore Nursing Board

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#### **Acknowledgement for Pre-application**

Please note that your Temporary Registration Number is as follows:

**Temporary Registration Number** 

XN021604

Please print / save this page for your reference. Do quote this Temporary Registration Number when enquiring about the progress of your application

Please click "SingPass" icon to login using your SingPass to continue with your application

Login here with

Rate this service

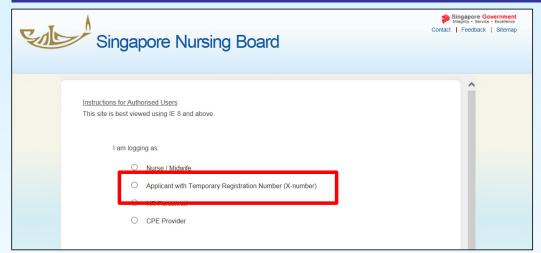
Print

#### Note:

- a) From 15 Jan 2017, all new applicants who are Singapore citizens or PRs must login using SingPass with 2FA.
- b) All other Foreigners: Employer HR can apply on your behalf



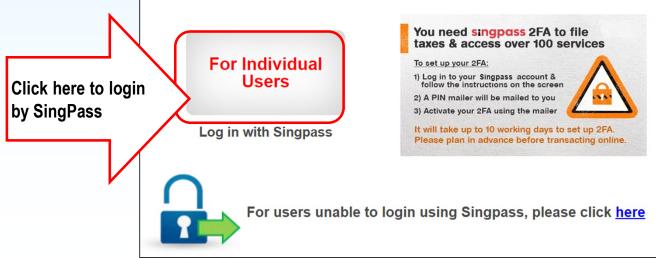
#### For SingPass users



<u>1</u>.

Select login as "Applicant with Temporary Registration Number (X-number)"

**2**: Click on the icon "For Individual Users"





# 3: Login with your SingPass app

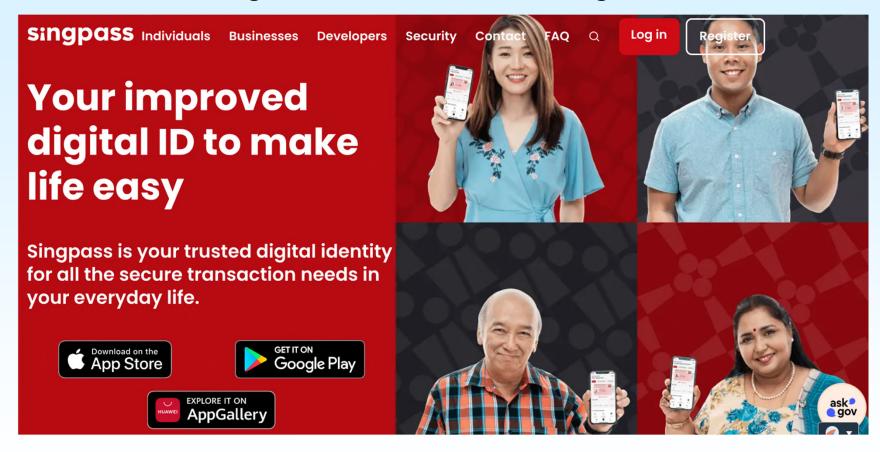
#### singpass

#### Beware of scam calls, SMS or emails ^

We were alerted to users receiving calls informing them of an urgent Singpass account termination. This call is a scam and not from Singpass. Please do not follow the instructions or respond to the scammer. Call the Singpass hotline to report it immediately.



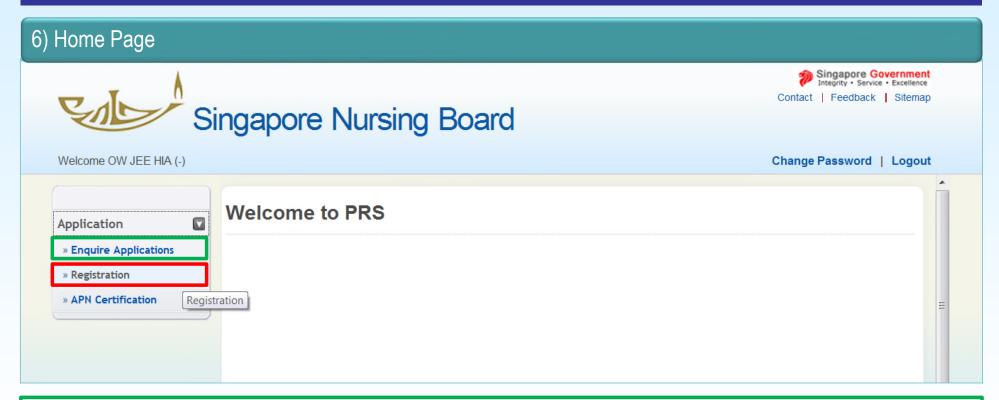
#### **Login to SNB Account Via SingPass**



 Foreign RN / EN to apply for SingPass after receiving your workpass. Please visit www.singpass.gov.sg for more details on activating your SingPass login.

Singapore Nursing Board

### **Application For Registration/Enrolment**



- Select "Enquire Application" if checking the status of your application or to retrieve "Draft Application".
- Select "Registration" when applying for Enrolment/Registration as Enrolled Nurse/Registered Nurse.



#### **Application For Registration/Enrolment**

7) Application is launched. Complete all required questions and submit relevant documents:



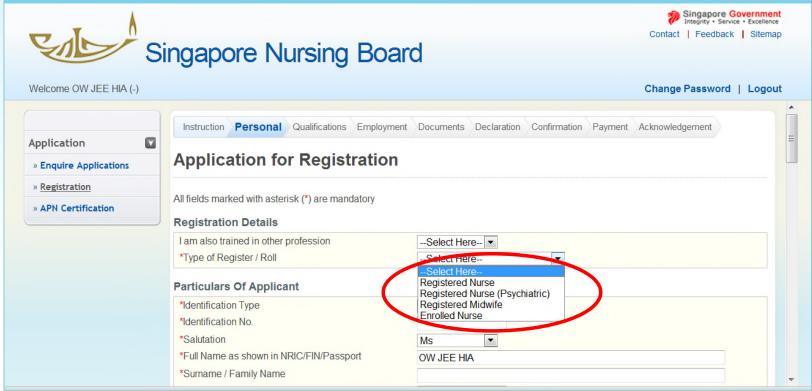
Singapore Nursing Board

#### **Application For Registration/ Enrolment**

8) Select the correct Type of Register.

Type of Register: Registered Nurse for NUS, NYP, NP graduates

Type of Register : Enrolled Nurse for ITE graduates



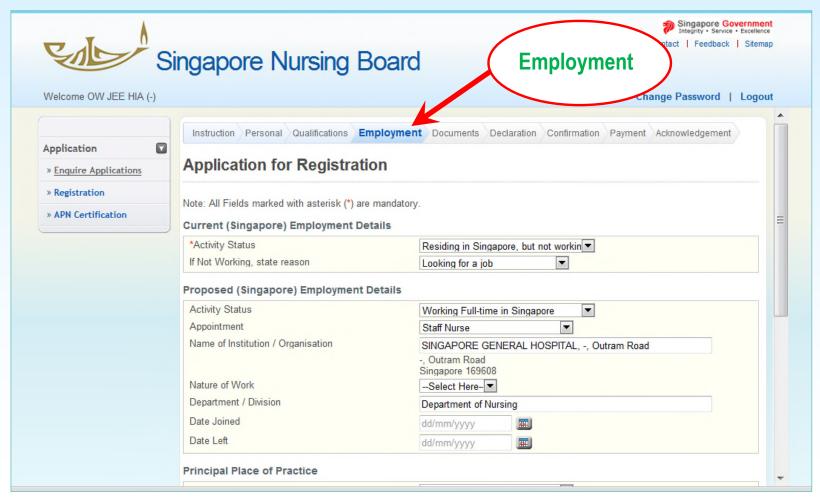


#### **Qualification Details**





## **Employment Details**





#### **Completing Your Employment Details**

- 1) If you do not have an offer of employment, please select "Residing in Singapore but not working" and then select your reasons for not working. Update this information for both "Current Employment" and "Proposed Employment". There is no need to update "Principal Place of Practice".
- 2) If you have an offer of employment,
  - a) for "Current Employment", please select "Residing in Singapore but not working" and then select your reasons for not working.
  - b) For both "Proposed Employer" and "Principal Place of Practice" sections, please provide your prospective employer details.
    - (Date Joined is not mandatory)

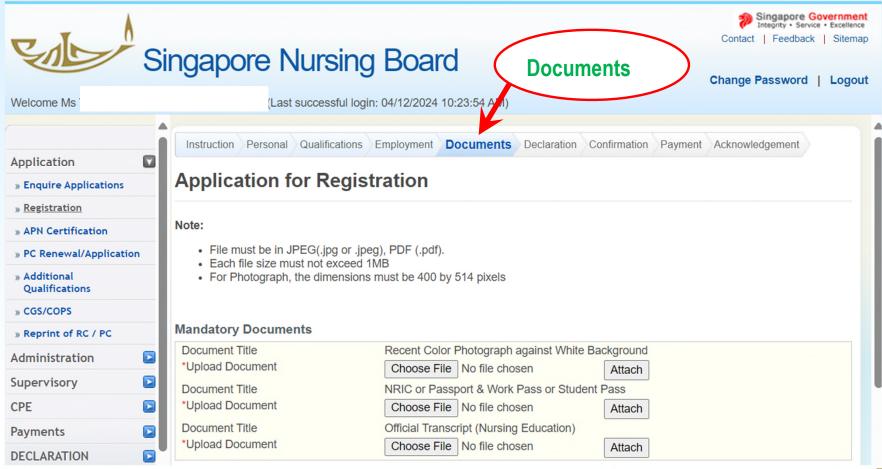


## **Activity Status as a Nurse**

Activity Status	Description
Working Full-time in Singapore	Working Full-time in Singapore as a Nurse/Midwife or in a position that requires a trained Nurse/Midwife.
Working Part-time in Singapore	Working Part-time in Singapore as a Nurse/Midwife or in a position that requires a trained Nurse/Midwife.
Working in other fields in Singapore	Working in a non-nursing position in Singapore either in Healthcare or non-Healthcare related places
Residing in Singapore, but not working	Residing in Singapore but not working.
Working Full-time Overseas	Working Full-time Overseas as a Nurse/Midwife or in a position that requires a trained Nurse/Midwife.
Working Part-time Overseas	Working Part-time Overseas as a Nurse/Midwife or in a position that requires a trained Nurse/Midwife.
Working in other fields Overseas	Working in a non-nursing position Overseas either in Healthcare or non-Healthcare related places
Residing Overseas, but not working	Residing Overseas but not working.



#### **Submission of Your Documents**





#### **Documents Required**

- a) Passport photograph (must meet requirements)
- b) NRIC
- b) For non-Singaporean/ Singapore PR: Student Pass/Fin No. and Passport is required
- c) Transcript of Nursing Education from Education Institution

#### Note:

- 1) Photographs must be 400 x 514 pixels.
- 2) Direct colour-scanned documents of at least 300 dpi are preferred. Grayscale copies (at least 300 dpi) are also acceptable.
- 3) Copies of documents submitted must be clear and all pages of documents must be seen and not cropped.
- 4) Each document must be within 1 MB. If size exceed this, please scan this in a lower resolution. Otherwise, you may upload documents separately and to tag each document correctly, e.g. "Training Transcript-1", "Training Transcript-2" etc.



## Passport photograph

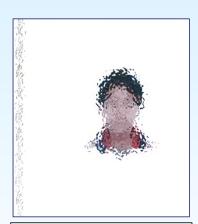
**Incomplete photo** 

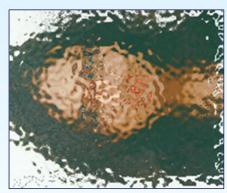
Wrong size

**Wrong orientation** 

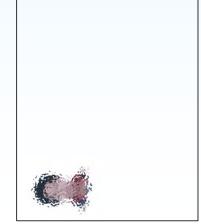
Blur/ Not clear/ Inappropriate pose













#### **DECLARATIONS BY APPLICANT**

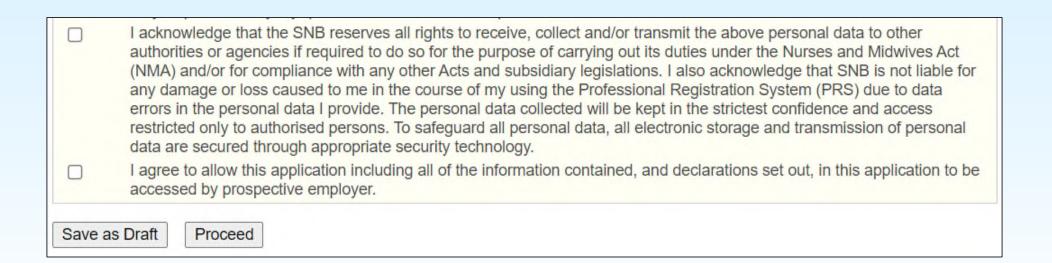
#### **Declarations by Applicant**

	answer all questions. If you have answered "yes" to any of the questions, please provide full details in a separate document pad supporting documents at the "Documents" tab, where applicable.
1	Have you been:
	a) convicted by any court of law whether in Singapore or elsewhere, of any offences?
	○ No ○ Yes
	b) the subject of adverse finding(s) in proceedings before any professional body or tribunal whether in Singapore or elsewhere?
	○ No ○ Yes
2	Are you currently or have you ever been the subject of any proceedings, inquiry or investigation, by any authority/institution (including educational institution*), professional or regulatory body, licensing or health authority, the police, or any other law enforcement agency, in Singapore or elsewhere, the subject matter of which may give rise to concerns relating to professional misconduct, your professionalism and/or your behaviour which may affect your suitability and fitness to practise in the profession?
	*examples of concerns that could arise during your education include cheating, plagiarism, theft, falsifying documents, reports or records, assault, harassment and drug or sexual offences
	○ No ○ Yes
3	Are you currently or have you ever been the subject of an inquiry or proceedings by a professional body, Health Authority or court of law in Singapore or elsewhere, involving or relating to any physical or mental illness suffered by you?
	○ No ○ Yes
4	Have you ever suffered or are you suffering from any physical or mental illness or any other condition which may impair your fitness to practise as a nurse/midwife?
	○ No ○ Yes

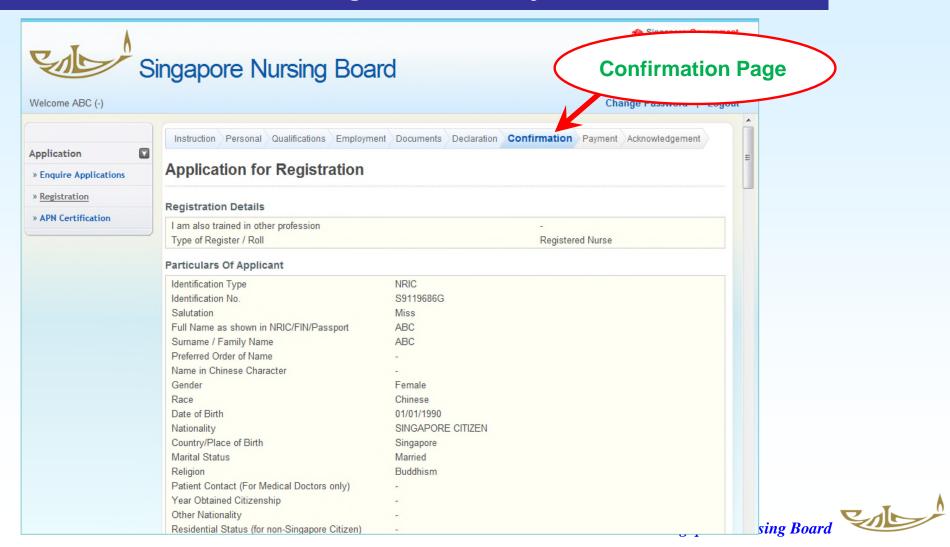
## **DECLARATIONS BY APPLICANT**

5	Are you currently undergoing psychiatric treatment?  ○ No ○ Yes			
6	Have you ever applied for registration with SNB?			
	○ No ○ Yes			
7	If you are performing Exposure Prone Procedures (EPP) (Annexes), it is MOH's policy that you should know your BBD status due to the risk of transmission during such procedures. All healthcare workers who have been diagnosed with BBD should declare their status to their respective Professional Boards/ Councils. Healthcare workers with BBD should not perform EPP.			
	a) Are you practising any exposure prone procedures (EPP)?			
	○ No ○ Yes			
	<ul> <li>b) Are you aware that you are a carrier of any blood-borne diseases (BBD) such as Hep B, Hep C or HIV?</li> <li>(Please select "Yes" only if you are carrier of BBD)</li> </ul>			
	○ No ○ Yes			
	I declare that the particulars stated in this application and the documents attached are true, correct and complete and the information contained herein remains true, correct and complete to date. I undertake to inform SNB of any data discrepancy (e.g. inaccurate/outdated data) and I am aware that I may be asked to provide more information to the SNB, if necessary. To the best of my knowledge and belief, I have not withheld any material fact.			
	knowledge that the SNB reserves all rights to withhold registration or to remove my name from the appropriate register for take any action it deems fit, if any of the above information or documents tendered are subsequently found to be e. I am aware that I may be liable to be prosecuted under section 30(a) of the Nurses and Midwives Act (NMA) for wingly making any false or fraudulent declaration or representation, whether in writing or otherwise to the SNB. I also erstand and give my consent for the SNB to make any enquiries or to obtain any information & documents which it require to verify my qualifications and fitness to practise.			

#### **DECLARATIONS BY APPLICANT**



## **Confirmation Page – Confirm your details**



## **Application For Registration/Enrolment**



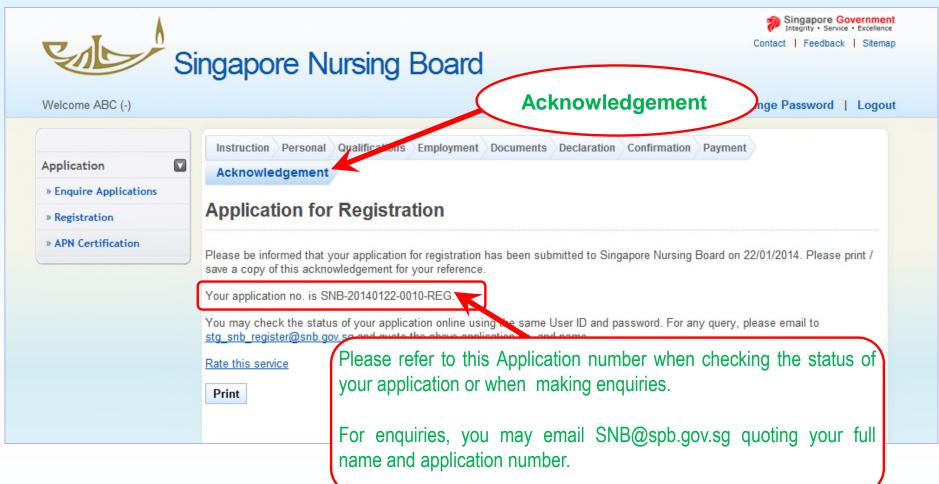
#### **TOTAL FEES**

		EN	RN
1)	Application Fee (online payment)	\$30	\$30
2)	Enrolment/ Registration Fee*	\$30	\$30
3)	Practising Certificate (PC) Fee*	\$35	\$55
	TOTAL	\$95	<b>\$115</b>

<sup>\*</sup> Enrolment/ Registration Fee and PC Fee are to be paid only upon approval.

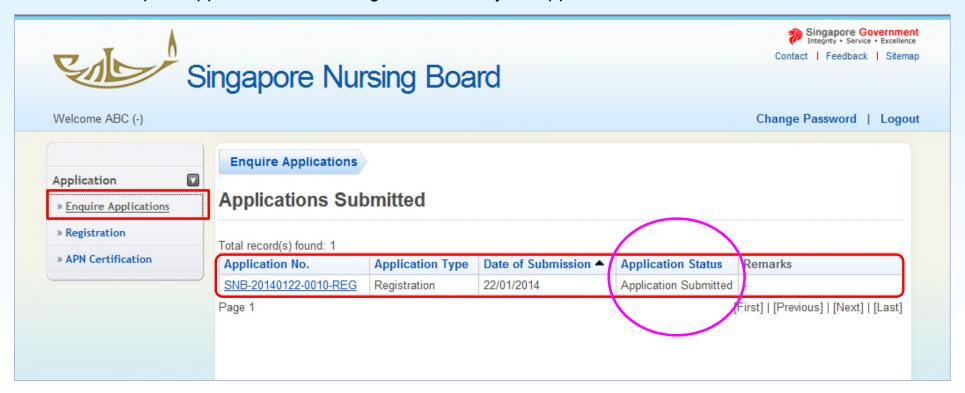


#### **Application For Registration**



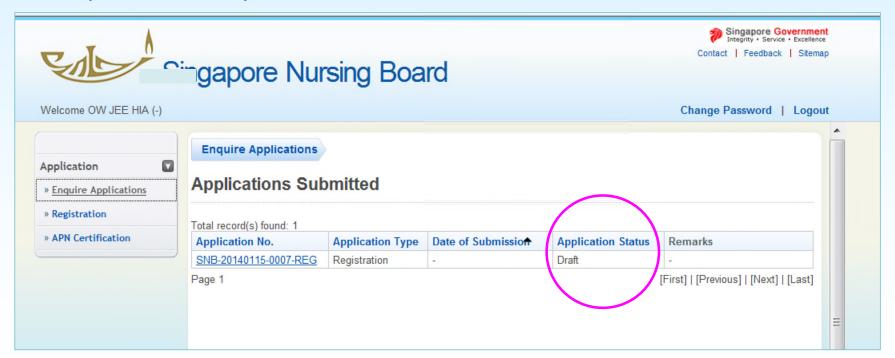
#### "Enquire Application"

• Select "Enquire Application" if checking the status of your application.



#### **Draft Applications**

Draft applications can be retrieved at any time using the same login ID and password. Draft applications are only available for 60 days.



#### **SNB's contact information**

Singapore Nursing Board

Website: www.snb.gov.sg

Email: SNB@spb.gov.sg

Official (Closed) Non-sensitive

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