

OFFICIAL (OPEN)

Singapore Nursing Board

Criteria for the Award of Continuing Professional Education (CPE) Points

A CPE point is a unit of credit that recognises nurses' and midwives' participation in **nursing/healthcare related** learning events. Learning undertaken by nurses/midwives should be **relevant or appropriate** to nurses or midwives' **context and scope of practice**, with the aim to maintain, improve, deepen, and broaden their knowledge, skills, and competence. CPE includes participation at in-services, lectures, seminars, conferences and workshops; enrolment in formal courses; self-directed learning and/or reading; workplace-based learning (On-the-Job); facilitation/participation of research events; oral and poster presentations and publications.

CATEGORY	EVENT	CRITERIA	CPE POINTS/CAP	SUBMIT BY
I	<u>In-Service Programmes</u> (Not less than 1 hour) - Case Study - Journal Club - Lecture - E Learning	1 to 2 hours Presenter	1 1 per session (Max 15 points per yr.)	CPE Provider or APN
II-A	<u>Local/Structured Events</u> (Not less than 1 hour) - Conference - Seminar - Lecture - Workshop - In-house training - Course (includes full-time courses leading to qualifications)	≤ 2hours > 2 to 4 hours 1 day 1 1/2 day 2 days 2 1/2 day 3 days or more Presenter	1 2 4 6 8 10 12 2 per session	CPE Provider or APN
II-B	<u>Local/Overseas Events</u> - Conference - Seminar - Lecture - Workshop - Study Trip - Course	≤ 2hours > 2 to 4 hours 1 day 1 1/2 day 2 days 2 1/2 day 3 days or more Presenter	1 2 4 6 8 10 12 2 per session	Nurse / Midwife
III	<u>Research/ Evidence Based/ Nursing Quality Improvement Projects</u> <u>Presentation of original paper / poster/ project</u> Poster Presentation Oral Presentation	Principal investigator/ Leader Co-investigator/ members Reviewer/Presenter Presenter	10 per project 5 per project 2 per paper 4 per paper	Nurse / Midwife

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CATEGORY	EVENT	CRITERIA	CPE POINTS/CAP	SUBMIT BY
IV	Publication - Indexed Journal - Book/Textbook - Online publication - Practice Guidelines	Author Co-author Appointed Reviewer Editor Co-Editor Chapter author Appointed Reviewer Author Co-author/ Contributor Chair Member	5 per article 2 per article 2 per article 5 2 5 2 2 1 5 2	Nurse / Midwife
V-A	Self-directed Learning- with verifiable assessment (e-learning, self-learning package, mobile learning)	Each submission	1 (Max 10 points per yr.)	Nurse / Midwife
V-B	Self-directed Reading Reading of papers from Health-related journals, Clinical Practice Guidelines & online publications	Each journal paper/article submission	1 per claim (Max 5 points per yr.)	Nurse / Midwife
VI	Formal courses (Courses not submitted by Providers and not awarded CPE points. Includes part- time formal courses leading to qualifications) Clinical attachment HMDP Local Attachment	1 – 5 hours 6 – 10 hours 11 – 15 hours 16 – 20 hours > 20 hours ≤ 10 days 11 – 20 days > 20 days	2 4 6 8 10 2 4 6	Nurse / Midwife

Requirements for the renewal of Practicing Certificate (Pre-Mandatory Phase for Nurses/Midwives)

- A **Registered Nurse** is to attain **15 CPE points per year**.
- An **Enrolled Nurse and/or Midwife** (Single Register) is to attain **10 CPE points per year**.
- An **Advanced Practice Nurse** is to attain **30 CPE points per year** (Mandatory), of which at least 15 CPE must be related to Advanced Practice Nursing or clinical specialty.
- CPE points will be awarded for delivering the lecture for the first time only. Full-time educators cannot claim CPE points for presentations/lectures that are part of their job expectations but may use other presentations made outside the duties of their role. Similarly, a nurse researcher cannot claim CPE for research works (presentation & publication).
- Nurses on Provisional Registration are not required to attain CPE points during their Competency Assessment Period