



SINGAPORE NURSING BOARD

MANDATORY CONTINUING PROFESSIONAL EDUCATION (CPE) FOR NURSES AND MIDWIVES

Frequently Asked Questions (FAQs)

What is CPE?

CPE are learning events that professional Nurses and Midwives engage in to remain current and updated in their knowledge and competencies. CPE must be applicable and appropriate to Nurses/Midwives' context and scope of practice. CPE includes (but not limited to) participation at in-services, lectures, seminars, conferences/workshops, formal courses, research & quality improvement projects, and various forms of self-directed learning and/or reading. These learning events can be face-to-face or via online/virtual.

What is CPE Point?

A CPE point is a unit of credit recognising nurses' and midwives' participation in nursing/healthcare related education programmes.

What is the Qualifying Period (QP)?

CPE points are accumulated on a yearly basis, from 1 September of the current year to 31 August of the following year, to coincide with the renewal of practising certificates. This period is called the Qualifying Period (QP).

Why is CPE mandatory for the renewal of nurses/midwives' Practising Certificate?

Nurses and Midwives are responsible and accountable to self, those that they render health services to, and the profession for maintaining competence and continued personal and professional growth. They are to ensure continuing competency in their relevant areas of practice and keep pace with advances/innovations in healthcare (Code for Nurses & Midwives, SNB 2018).

The purpose of CPE is to ensure that nursing/midwifery practice is safe, effective and promotes public trust in the profession.

Pre-mandatory CPE Phase for Nurses and Midwives

A 2-year pre-mandatory phase will begin on 1 September 2024, where nurses/midwives will start to attain CPE points and be familiarized with the system and requirements.

Nurses/ midwives need to accrue sufficient CPE points during the Qualifying Period (QP) of 1 September 2024 to 30 Aug 2025 to apply for the renewal of their PC for the year 2026 (PC 2026) followed by PC 2027.

After the pre-mandatory phase, CPE will be MANDATORY as a pre-requisite for PC Renewal of 2028



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What are the CPE Points required for RNs, ENs, Midwives and APNs?

- A Registered Nurse is required to attain **15 CPE points** per year.
- An Enrolled Nurse and/or Midwife (Single Register) is required to attain **10 CPE points** per year
- An Advanced Practice Nurse (APN) is required to attain **30 CPE points** per year, of which at least **15 CPE points** must be related to advanced practice nursing or APN's clinical specialty.

What are the CPE requirements for nurses/midwives working part time?

The CPE points requirements for all nurses/midwives remain the same regardless of their working hours/status

Are all nurses/midwives eligible for CPE Points?

All nurses/midwives are eligible to accumulate CPE points except for those who are on Temporary and Provisional Registration.

Are Provisional Registration Nurses entitled to CPE points?

Mandatory CPE is not applicable to nurses on Provisional Registration during their provisional period. They can attend CPE events but there is no need to record or accrue CPE points

How about nurses/midwives who are on long medical/hospitalization, maternity leave?

SNB will have a policy to make provisions on the required CPE points for nurses/midwives on long medical/maternity leave and/or leave of absence due to unforeseen circumstances.

How about nurses/midwives who have not accumulated sufficient CPE points by 31 Aug?

There is a grace period until 30 Sep (for employer payment mode) and/or 31 Dec for self-payment, to achieve their required CPE points and renewal their PCs. However, the next QP will consequently be prorated and shortened.

For example, if a nurse/midwife has only accrued 12 CPE points by 31 Aug, she will not be able to apply for PC renewal for 2028. The nurse/midwife can engage in self-directed learning or reading to acquire the remaining 3 CPE points by 30 Sep. The next Qualifying Period (QP) will start from 1 Oct to 31 Aug of the following year (11 months instead of 12).



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Where can I find resources to engage in CPE and/or Self-Directed Learning?

There are available courses for nurses/midwives on the National Nursing Academy website: [NNA | Available Courses](#)

SNB has provided nurses/midwives access to Self-directed Learning (with verifiable assessments) websites and Self-directed Reading of Journals websites. Upon completion of these learning/reading, nurses/midwives can submit CPE claims. Please refer to “Step by Step Guide to Submit CPE Claims and How to monitor CPE points” on its CPE webpages:

[SNB | Access to Self-directed Learning \(healthprofessionals.gov.sg\)](#)

[SNB | Access to Self-directed Reading \(healthprofessionals.gov.sg\)](#)

[SNB | For Nurse/Midwife CPE Claims \(healthprofessionals.gov.sg\)](#)

How do I submit CPE claims?

You can submit claims for **non-approved** CPE events. This includes local and overseas webinars, seminars, conferences, and courses. CPE claims can be submitted for online e-learning under Category V-A and reading of journal article under Category V-B. Please refer to “Step by Step Guide to Submit CPE Claims” and “How to monitor CPE points” on SNB’s CPE webpage: [SNB | For Nurse/Midwife CPE Claims \(healthprofessionals.gov.sg\)](#)

Why have I not received the outcome of the claims?

Please ensure that you have provided the correct email address in the PRS. The outcome of the claims will be sent to you via email. To update your email address, you may refer to the information “For changes to your Contact details” available at <https://www.healthprofessionals.gov.sg/snb/registration-enrolment/update-particulars>

How do I monitor my CPE points and view my CPE Report?

Log in to the PRS.moh.gov.sg using your Sing Pass ID and password.
After logging in:

- (i) Select ‘**CPE**,’
- (ii) Select ‘**Monitoring of CPE**’ to check the number of CPE points accumulated, and
- (iii) Select ‘**Detailed Report for Current QP**.’

The CPE report for the current qualifying period will be shown.

Can I still submit CPE claims even though I have met the required CPE points?

The CPE system is created for the purpose of Practising Certificate (PC) renewal. RNs, ENs and Midwives (single register) are to accrue 15 CPE points/10 CPE points, respectively per qualifying period.

For the rest of your learning events, you can keep a personal or institution-based record of all your learning hours, there is no need to submit for CPE points.